

## INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with the **procurement and installation of access control system for fifteen (15) doors, of budget 13.500,00 euro.**

**Award criterion** shall be the total lowest price for all items offered, as detailed in the Technical Description – General Terms & Remarks.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **26<sup>th</sup> of July, 2024 at 16:00 p.m. (Greece time)** by email to the following email address: [offersubmission@olp.gr](mailto:offersubmission@olp.gr).

Offer submission will be completely electronically through email as follows:

- Each offer should consist of two (2) individual folders:
  - the technical offer including any participating documentation required according to tender terms and;
  - the financial offer which should be protected with separate/different passwords.
- Both aforementioned folders should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.
- The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: [offersubmission@olp.gr](mailto:offersubmission@olp.gr) before the tender's expiry deadline with the indication: *"Offer for the procurement and installation of access control system for fifteen (15) doors"* The maximum acceptable size of each electronic offer should be 5-7 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
- On the date and time of each evaluation stage (, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: *"Offer for the procurement and installation of access control system for fifteen (15) doors"*.

Within the technical offer the following must be included:

- Technical Description of the offered item according to the tender requirements with clear references to the offered warranty period and delivery time (pls see the attached Technical Description & Terms),
- Relevant certificates proving the offered items' compliance with quality standards according to the tender requirements (pls see the attached Technical Description),
- A Solemn Declaration whereby the Candidate confirms that PPA and its staff are released from all liability towards third parties for any damage, expenses or claims relating to liquidated or consequential damages caused to foreign property or physical injury (including death) or both, in the context of the implementation hereof, provided that such damage or injury was caused by fault of the Contractor.
- A Solemn Declaration of the Tenderer's legal representative stating that all certificates, evidence of experience, confirmation or other supporting documents included in the tender offer are true copies of the original documents (or copies issued electronically through the website of the issuing Authority) and accurate, and assuming an obligation to present the original documents in case the Tenderer is nominated as contractor.
- Recent Economic Data proving financial adequacy, annual turnover in last three (3) years (i.e. published financial statements etc.),

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until three (3) days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt.

For Piraeus Port Authority S.A.  
Deputy CEO

TSONIS PANAGIOTIS

**Attachments:**

1. Technical Description – General Terms & Remarks